

# ADMISSION GUIDE 2017-18



## **CENTRE FOR DISTANCE AND OPEN LEARNING**

### **Jamia Millia Islamia**

(A Central University by an Act of Parliament)

NAAC Accredited Grade "A"

Gate No. 20

Maulana Mohammad Ali Jauhar Marg

Jamia Nagar, New Delhi - 110025

## 1. **Jamia Millia Islamia**

Jamia Millia Islamia, the lusty child of Non-Cooperation Movement, was founded at Aligarh in response to Gandhiji's call to boycott British supported educational institutions. Shaikhul-Hind, Maulana Mahmud Hasan of Darul Ulum, Deoband, a victim of the British imperial viciousness in the Mediterranean Island of Malta, laid its foundation at Aligarh on 29 October 1920. Subsequently in 1925, it moved from Aligarh to Delhi. Ever since then, Jamia showed a gradual, but continuous growth, at times in spurts and gushes, and at other through prolonged processes of slow maturation.

A 'Deemed to be University' status was bestowed to the Jamia on June 1963 under Section 2 of the University Grants Commission Act and eventually, on 26 December 1988, through an Act of the Indian Parliament, the Jamia blossomed into a full-fledged Central University.

Distinguished national leaders - Mahatma Gandhi, Maulana Mohammed Ali Jauhar, Hakim Ajmal Khan, Dr. Mukhtar Ahmad Ansari, Maulana Abul Kalam Azad and Dr. Zakir Husain were among its founders.

Today, Jamia Millia Islamia, as an "A" institution accredited by NAAC is an ensemble of multi layered educational system, which covers all aspects of schooling, under-graduate and post-graduate education. The university recognizes that teaching and research are complementary components in its march towards academic excellence.

The Jamia Millia Islamia has well developed faculties: Natural Sciences; Social Sciences; Engineering and Technology; Education; Humanities and Languages; Architecture and Ekistics; Fine Arts; Law; and Dentistry, besides the well known AJK Mass Communication Research Centre and over thirty research and teaching Centres: Nelson Mandela Centre for Peace and Conflict Resolution; Academy of International Studies; Centre for Culture, Media and Governance; Dr. K. R. Narayanan Centre for Dalit and Minorities Studies; Centre for Nano-sciences and Nanotechnology; FTK Centre for Information Technology; Centre for Management Studies; Centre for West Asian Studies; Centre for Physiotherapy and Rehabilitation Sciences; Centre for Theoretical Physics; and Centre for Interdisciplinary Research in Basic Sciences, etc.

Indeed, the Jamia has come a long way in her march to carve a 'distinct' niche in the academic world as a Centre for higher learning without compromising or altering her foundational values of secularism and democracy and her commitment to a composite Indian nationalism.

## **Officers of the Jamia Millia Islamia**

Amir-i-Jamia (Chancellor)	Dr. Najma A. Heptullah
Shaikh-ul-Jamia (Vice-Chancellor)	Professor Talat Ahmad
Naib Shaikh-ul-Jamia (Pro-Vice Chancellor)	Professor Shahid Ashraf
Musajjil (Registrar)	Mr. A.P. Siddiqui, IPS
Finance Officer	Mr. Sanjay Kumar, IPT (Accounts & Finance Services)
Foreign Students Advisor	Professor Mohammad Aman Jairajpuri

## 2. Centre for Distance and Open Learning

The Centre for Distance and Open Learning (CDOL) was established in the Jamia Millia Islamia in September 2002 under the auspices of the Distance Education Council (DEC) currently rechristened as Distance Education Bureau (DEB). The objectives of the Centre include: provision of space for higher education to those who are inaccessible to the benefits of formal system of education and to take education to the doorsteps of the learner.

The mode of instruction is through Self-Learning Material (SLM), supplemented by counselling sessions.

In 2009, the CDOL was approved by the Ministry of Human Resource Development (MHRD), Government of India (GoI).

### Officers of the Centre for Distance and Open Learning

Officer on Special Duty	Professor M. Mujtaba Khan
Hony. Joint Director (Academics)	Dr. Arvind Kumar
Hony. Joint Director (Administration)	Mr. Prashant Negi
Deputy Director (Academics)	Dr. Abdullah M. Chishti
Deputy Director (Administration)	Dr. Chandra Mohan Singh

## 2.1 Instructional System

The components of delivery in the distance education programme include a multi-dimensional approach, that is, self-learning print materials, audio/video components, assignments, counselling sessions, practical work and workshops.

**2.1.1 Study Centre:** A Study Centre is a contact point for all enrolled students. All important communications/circulars/notifications are sent to the Programme Coordinator/In-charge of the Study Centre and displayed therein. Students are advised to regularly be in touch with their respective Study Centre for latest information on assignments, submission of examination forms, examination schedule, list of admitted students and declaration of results etc. (this information is also available in the Academic Calendar).

**2.1.2 Self-Learning Material (SLM):** Printed materials (consisting of about 3-5 blocks) in the form of self-instructional materials for both theory and practical components of a programme are provided to each learner. The SLM, which can be obtained from the respective Study Centre, is provided to a student in the form of blocks, with each block containing 3-5 units.

**2.1.3 Audio and Video Programmes:** These programmes, used during counselling and workshop sessions at the Study Centres, constitute supplementary aids meant for clarification and enhancement of understanding in various programmes offered by the CDOL.

**2.1.4 Counselling Sessions:** Study Centres provide counselling schedules for respective programme counselling sessions, which are held at the Study Centres during Sundays and for a few courses on Saturdays as well. Although, attendance for counselling sessions is not mandatory, nevertheless, it helps in providing a perspective for understanding the overall course structure.

**2.1.5 Medium of Instruction for Counselling, Assignments and Term-End-Examinations:** The medium of instruction for counselling, assignments and term-end-examinations in most of the programmes is English. The SLMs, assignments and term-end-examination papers in these programmes will be available in English only. However, in few programmes such as M.A. (Sociology, History, Political Science, Education) M.Com, B.A. (General), B.Com, BBA, B.Ed and DECCE, SLM is also available in Hindi medium.

Students should give the medium of their choice while collecting SLM from the CDOL. Students are allowed to attempt their assignments and term-end-examination papers in Hindi and Urdu as well.

**2.1.6 Short Message Service (SMS) Alerts:** The CDOL by utilizing SMS Alerts, provides students with regular information whereby a student gets connected with the Centre by receiving/sending messages. The SMS Alerts update the student regarding academic activities related to her/his programme. **However, the students are advised not to completely depend on the SMS Alerts and be in regular touch with their respective Study Centre or the CDOL to get up-to-date information.**

## 2.2 Evaluation System

The system of evaluation at the CDOL is based on:

1. Theory/Practical Assignments;
2. Workshop/Project Work/Practical/Viva (wherever applicable); and
3. Term-End-Examinations.

All the above (as applicable) are compulsory components for a learner of each programme for successful completion of the programme.

**2.2.1 Term-End Examinations:** The term-end-examinations are conducted by the University annually. These examinations are normally conducted at various

Study/Examination Centres or any other convenient place as decided by the CDOL normally in the month of May/June each year.

- 2.2.2 Theory/Practical Assignments:** Assignments are an integral and compulsory component of the instructional system. The students have to work on a specified number of assignments per programme, which are tutor-marked. These assignments are to be submitted at the respective Study Centre in accordance with the submission schedule (Academic Calendar) provided by the Programme Coordinator/In-charge of the respective Study Centre.
- 2.2.3 Workshop/Project/Practical/Viva:** In some programmes (wherever applicable), the students are required to submit/attend projects/practicals etc. as a compulsory part of their course work. These activities practically expose the students to field experiences. Similarly, viva-voce (wherever applicable) is meant to generate not only a sense of confidence in the learner, but also to equip her/him with the capabilities of presentation and defense.

### 3. Programmes Offered

S. No	Programmes	Code	Minimum Eligibility	Duration (Min/Max.) (In Years)	Fee Per Year (In Rs.)
1.	Bachelor of Arts (General)	BAG	10+2 or equivalent from a recognized Board	3 – 6	7,200
2.	Bachelor of Business Administration	BBA	10+2 or equivalent from a recognized Board	3 – 6	8,800
3.	Bachelor of Commerce	BCOM	10+2 or equivalent from a recognized Board	3 – 6	7,200
4.	Bachelor of Commerce - International Business and Finance	BCIBF	10+2 or equivalent from a recognized Board	3 – 6	8,800
5.	Bachelor of Education	BED	<p>i) Candidate with at least 50% marks either in the Bachelor's degree and/or in the Master's degree in Sciences/Social Sciences/Commerce / Humanity</p> <p>ii) Trained in-service teachers in elementary education</p> <p>iii) Candidates who have completed a NCTE recognized teacher education programme through face-to-face mode</p> <p><b>Note: Admissions to the B.Ed programme will be conducted through entrance test.</b></p> <p><b>Dates and venue for the entrance test will be notified to the eligible applicants.</b></p>	2 – 5	30,000 * (for two years)
6.	Certificate in Computer Hardware and Network Technology	CCHNT	Secondary School Certificate (10 <sup>th</sup> ) or equivalent from a recognized Board	1 – 3	12,000
7.	Certificate in Information Technology	CIT	Secondary School Certificate (10 <sup>th</sup> ) or equivalent from a recognized Board	1 – 3	5,600
8.	Diploma in Early Childhood Care and Education	DECCE	10+2 or equivalent from a recognized Board/University.	1 – 3	5,600
9.	Masters in Commerce	MCOM	Bachelor's degree (10+2+3) in any discipline from a recognized University	2 – 5	10,000
10.	MA Education	MAE	Bachelor's degree (10+2+3) in any discipline from a recognized University	2 – 5	9,500

S. No	Programmes	Code	Minimum Eligibility	Duration (Min/Max.) (In Years)	Fee Per Year (In Rs.)
11.	MA English	MEG	Bachelor's degree (10+2+3) in any discipline from a recognized University	2 – 5	7,800
12.	MA Hindi	MHD	Bachelor's degree (10+2+3) in any discipline from a recognized University	2 – 5	7,800
13.	MA History	MAH	Bachelor's degree (10+2+3) in any discipline from a recognized University	2 – 5	7,800
14.	MA Human Resource Management	MHRM	Bachelor's degree (10+2+3) in any discipline from a recognized University	2 – 5	14,000
15.	MA Public Administration	MAPA	Bachelor's degree (10+2+3) in any discipline from a recognized University	2 – 5	11,000
16.	MA Political Science	MAPS	Bachelor's degree (10+2+3) in any discipline from a recognized University	2 – 5	7,800
17.	MA Sociology	MAS	Bachelor's degree (10+2+3) in any discipline from a recognized University	2 – 5	7,800
18.	Post-Graduate Diploma in Guidance and Counselling	PGDGC	Bachelor's degree (10+2+3) in any discipline from a recognized University	1 – 3	15,500
19.	Post-Graduate Diploma in Geoinformatics	PGDGI	Bachelor's degree (10+2+3) in any discipline from a recognized University	1 – 3	36,200 *

\* Fee in the case of BED/PGDGI may be submitted in two installments:

(a) Rs. 15,000/- at the time of admission and remaining installment of Rs. 15,000/- in the second year in the case of B.Ed.

(b) Rs. 20,200/- at the time of admission and remaining installment of Rs. 16,000/- in the month of January 2018 in the case of PGDGI.

**Note:**

- i) Admissions process will commence from **31<sup>st</sup> July 2017** for all programmes of the CDOL.
- ii) The last date for submission of admission application form is **16<sup>th</sup> October 2017**.
- iii) However, the last date for submission of admission application form with late fee of Rs. 200/- (through Demand Draft drawn in favour of Jamia Millia Islamia, payable at New Delhi) is **15<sup>th</sup> November 2017**.
- iv) The last date for completion of admission formalities in all respects will be **20<sup>th</sup> November 2017**.
- v) Programme fee should be submitted through a Demand Draft drawn in favour of Jamia Millia Islamia, payable at New Delhi.



#### 4. General Guidelines

- (i) Candidates are required to read the Admission Guide carefully before filling in the application form. The Admission Guide provides general information and is subject to the provisions of the Act, Statutes, Ordinances, Regulations and relevant Resolutions of the Academic Council/Executive Council of the Jamia Millia Islamia.
- (ii) No candidate shall be entitled to claim admission as a matter of right.
- (iii) Admission to any programme of the CDOL may be cancelled, at any stage, if any information furnished by the candidate is found to be incorrect or if a candidate has been wrongly admitted due to any reason.
- (iv) Candidates are advised to regularly check the CDOL website (<http://jmi.ac.in/cdol>) for admission related notices and other information.

##### Important URLs of the Jamia Millia Islamia:

Web Portal(s)	URL
Jamia Millia Islamia	<a href="http://jmi.ac.in">http://jmi.ac.in</a>
Centre for Distance and Open Learning	<a href="http://jmi.ac.in/cdol">http://jmi.ac.in/cdol</a>
Admission Home Page	<a href="http://jmi.ac.in/admissions">http://jmi.ac.in/admissions</a>
Information for Foreign Candidates	<a href="http://jmi.ac.in/forforeigncandidates">http://jmi.ac.in/forforeigncandidates</a>
Post Admission Notices	<a href="http://jmi.ac.in/cdol/notices-corrigendum">http://jmi.ac.in/cdol/notices-corrigendum</a>
Academic Calendar	<a href="http://jmi.ac.in/cdol/notices-corrigendum">http://jmi.ac.in/cdol/notices-corrigendum</a>

#### 4.1 Policy on Pursuing Two or more Programmes Simultaneously

A student can pursue two programmes simultaneously through distance mode or combination of distance and regular modes from the same or different Universities/Institutions in the following combinations:

- (i) One Degree and One Diploma/ PG Diploma/Certificate
- (ii) One PG Diploma and One Diploma/Certificate
- (iii) One Diploma and One Certificate
- (iv) Two PG Diplomas
- (v) Two Diplomas
- (vi) Two Certificates

Two degree programmes are not allowed to be pursued simultaneously, either from the same University, or one from the Open University (under ODL mode) and the other from conventional University.

## 5. Guidelines for Admission

- (i) The candidate must have passed the qualifying examination from a recognized Board/University/Institute.
- (ii) The Jamia Millia Islamia recognizes degrees of all Central Universities, State Universities, Institutions of national importance and Foreign Universities, provided that their equivalence has been established by the Association of Indian Universities (AIU). Besides, the University also recognizes certain qualifications from Madarsas, the details of which are provided in **Annexure I**.
- (iii) Candidates should mention complete correspondence/postal address (in CAPITAL LETTERS only) with Postal Pin Code and contact Telephone/Mobile Number in the Application Form.
- (iv) Passport size colored photographs are to be pasted on the application form. Only photographs with full face front view displaying all facial features taken within last three months are to be submitted.

## 6. How to obtain Application Form

### General Candidates

Application Forms and Admission Guideline are available online <http://www.jmi.ac.in> and also in hard copy available in the office of M/s Maktaba Jamia Millia at Gate No. 4, JMI or Study Centres on payment of Rs. 600/-. Candidates are required to fill the Admission Application Form available on <http://www.jmi.ac.in> and filled in application forms be downloaded and submitted to CDOL, JMI/Study Centre along with the admission application form fee of Rs. 500/- for all programmes and Rs. 700/- for BED Programme through Demand Draft drawn in favour of Jamia Millia Islamia payable at New Delhi.

### Transgender Candidates

No admission application form fee or programme fee will be charged from transgender candidates.

#### 6.1 (a) Admission List

The CDOL/Study Centre will notify the list of shortlisted candidates for admission to all programmes other than BED on the University website/Study Centre.

- 6.1 (b) List of provisionally admitted candidates shall be displayed on the University website/Notice Board of the concerned Study Centre, after the last date of completion of admission formalities.

## **6.2 Submission of Application Forms and Completion of Provisional Admission**

Before submitting the filled in Application Form to CDOL/Study Centre the candidates must ensure that they:

- (i) Satisfy the eligibility requirements for the programme applying for as their eligibility will be checked at the time of admission. No claim of any sort in this matter shall be entertained at any stage.
- (ii) Produce the relevant documents such as Date of Birth Certificate, Class X Marks Sheet and Certificate, Class XII Marks Sheet and Certificate and Graduation Marks Sheet and Certificate in original, as well as, in self-attested photocopies at the time of completing admission formalities.
- (iii) Verification of documents will be done at the CDOL/concerned Study Centre.
- (iv) After verification, the concerned Study Centre will send the all application forms to CDOL along with demand drafts and documents.
- (v) Submit the programme fee through Demand Draft drawn in favour of Jamia Millia Islamia, payable at New Delhi.
- (vi) The CDOL reserves the right to summarily reject any application form scrutinized for any discrepancy and incorrect information before finalizing admission.

## **6.3 Other Documents Required at the time of Admission**

- (i) Three passport size photographs.
- (ii) Experience certificate (wherever applicable).
- (iii) SC/ST certificate in case of BED. Programme for relaxation in eligibility as per GoI norms.
- (iv) Character Certificate from the Institution last attended.
- (v) Migration/Transfer Certificate, in original, from the Institution last attended (in case of Masters and Bachelor's Programmes) must be submitted within 30 days from the date of admission, failing which the admission is liable to be cancelled.
- (vi) Students of the Jamia Millia Islamia have to submit documentary proof for enrollment number if allotted earlier by the Jamia Millia Islamia.
- (vii) No Objection Certificate from the present employer (wherever applicable).

## **6.4 Rejection of Application Form**

The Jamia Millia Islamia reserves the right to reject the application form(s)/cancel admission on account of any of the following:

- (i) Application form submitted with different photographs/xerox copies of photographs.
- (ii) Candidate seeking admission in more than one degree programme, violating the UGC guidelines.
- (iii) Submission of incomplete application form(s).

- (iv) Submission of incorrect information by the candidate at the time of admission.
- (v) If a candidate fails to submit her/his pass result/certificate of the qualifying examination(s) or fails to complete any of the other admission formalities by the last date of submission of application form as notified by the CDOL.
- (vi) Submission of application form on any format other than the one prescribed.
- (vii) Application form submitted/received after last date.

## 6.5 Completion of Admission Formalities

- (i) A candidate seeking admission for a programme, should bring her/his original documents for verification at the time of admission with documents verification form.
- (ii) The candidate will be considered "Provisionally Admitted" only after payment of the prescribed fee and verification of documents on or before the last date given in the admission schedule.
- (iii) Provisional admission may be offered to a candidate whose final year results are not declared till the cut off dates mentioned in the Admission Guide, provided they submit their mark sheets on or before the last date of admission.
- (iv) The verification of candidates and their documents shall be done by the Office of the CDOL at the time of completion of admission process or at the Study Centre chosen by the candidates.
- (v) The re-verification process of students admitted in various programmes shall be done at the Head Office, CDOL. In case of any discrepancy, appropriate police/criminal action shall be taken against the erring students.
- (vi) The original certificates will be returned after verification. However, if required, the CDOL may seek the document(s) at any time later.
- (vii) **Programme fee once paid will not be refunded. It is also not adjustable against any other programme of this University. However, in case of cancellation of admission, the programme fee will be refunded after deduction of processing fee within 30 days from the date of admission. 80 per cent of the total fees will be refunded, if any, through RTGS in Applicant's bank account only. No relaxation in time period will be admissible.**
- (viii) The candidate would be admitted at a Study Centre if there are sufficient numbers of admission seekers in a programme. However, if the numbers of admission seekers at a Study Centre are inadequate, students may be given the following options:
  - May be admitted at any other Study Centre, where there are sufficient numbers of admission seekers if she/he wishes so.
  - May change the programme at the same Study Centre, the fees will be adjusted accordingly.
  - May withdraw her/his admission. In such a case, 100 per cent programme fees will be refunded.

- (ix) The student who has paid her/his programme fee will be given a Roll Number, which will also be mentioned in the Identity Card. The Enrollment Number and the Roll Number thus allotted will continue for the maximum period allowed for the programme or until the programme-work is over, whichever is earlier. The Roll Number will change only if one registers afresh for the same programme. The Enrollment Number does not change even if one seeks deferment.

## 7. Identity Card

Identity Card will be issued only to students whose admission is complete in all respects (after due process of verification). Students should produce three passport size photographs along with the prescribed identity card form available online for the issue of Identity Card.

**In case of loss of Identity Card, the student shall file a FIR and submit the copy of the same along with a demand draft of Rs. 200/- in favour of the "Jamia Millia Islamia" payable at "New Delhi" in order to be issued a duplicate Identity Card.**

## 8. Post Admission Guidelines

- (i) The admission of a candidate will not be deemed complete unless she/he has an Identity Card issued by the CDOL. Admission is liable to be cancelled, if a student does not have a valid Identity Card issued by the CDOL, JMI.
- (ii) **Students are advised to collect *Programme Guide* for the current academic session from the Office of the CDOL or their respective Study Centre. The Programme Guide contains Academic Calendar and other important rules related to Counselling, assignments, examinations and detailed syllabus.**
- (iii) Students who are already enrolled in a programme of one year or longer duration can also simultaneously register themselves for any Certificate/Diploma/PG Diploma programme. However, if there is any clash of dates of counselling or examination schedule between the two programmes taken, the University will not be in a position to make adjustments.

**8.1 Change of Optional Subject:** A student shall not ordinarily be allowed to change the optional subject(s) of a programme (if any) unless the same is applied for and permitted by the CDOL. Such applications should be submitted to the Hony. Director, CDOL, through respective Programme Coordinator. Change in optional subject(s) is permitted after payment of Rs.1,500/- for SLM. The payment should be made through Demand Draft drawn in favour of "Jamia Millia Islamia", payable at "New Delhi".

**8.2 Change of Medium (wherever applicable):** Change of medium of SLM is permitted on payment of Rs.1,000/-. The payment should be made through Demand Draft drawn in favour of "Jamia Millia Islamia", payable at "New Delhi". All such requests for change of medium should be addressed to the Hony. Director, CDOL, through the respective Programme Coordinator.

**8.3 Correction/Change of Name/Surname of Student:** Spelling mistakes, if any, committed at the time of data entry stage will be rectified at the Study Centre and corrected data transmitted to the CDOL, for updating in the database. However, students are expected to write their correct name (as indicated in their Class X Certificate) in the Admission Form. In case any change in the name (other than the one mentioned in her/his Class X Certificate), it is mandatory for the learners to furnish legal evidence of having changed her/his name/surname while submitting the Admission Form.

**8.4 Provisionally admitted students are advised to submit the un-submitted documents, if any, within the stipulated time otherwise her/his admission will be deemed cancelled.**

## **9. Number of Seats and Reservation**

For distance education programme, ordinarily there is no limit to the numbers of seats. However, the numbers may be limited depending on the infrastructural capacity of a respective Study Centre.

In case of BED, a limit of 500 students in a batch has been suggested by the National Council for Teacher Education (NCTE). Wherever the number of seats are limited (such as BED Programme) CDOL follows the same reservation policy as applicable for regular courses in the Jamia Millia Islamia (See Annexure-II).

**Important:** Candidates applying for the BED Programme can submit choice of Study Centre in the Admission Application Form. The seats will be allocated purely on the basis of merit, however, if the number of preferences for a particular Study Centre exceeds the number of available seats, the CDOL reserves the right to allocate the Study Centre to such candidates.

## **10. Admission for Defence Personnel**

The Jamia Millia Islamia has entered into Memorandum of Understanding (MoU) with the **Indian Air Force** and the **Indian Navy** for mutual collaboration for academic and technical advancement and progression of the defence personnel. Under the MoU, the JMI permits the defence personnel (Indian Air Force and Indian Navy) to undertake Degrees and Diplomas through distance mode offered through CDOL in **one sitting**. An exemption of two years in the case of Graduate Degree programmes and one year in Post-Graduate Degree programmes is given to the Indian Air Force and Indian Navy personnel in lieu of their in-service training/courses as decided by the Joint Equivalence Committees – IAF-JMI and IN-JMI.

**Separate application forms for Indian Air Force and Indian Navy personnel are available online, that can be downloaded from the University website <http://www.jmi.ac.in> and after going through the instructions in the Admission Guide 2017-18 the form be filled**

and submitted to their respective Units or directly to the office of CDOL in case of Navy Personnel only.

Indian Air Force Personnel have to submit the filled in admission application forms directly submitted to Office of the CDOL.

The filled in admission application forms for Indian Navy and Indian Air Force have to be submitted along with the admission application fee of Rs. 500 through a Demand Draft drawn in favour of Jamia Millia Islamia payable at New Delhi.

#### 10.1 (a) Admission List

The CDOL/Study Centre will notify the list of shortlisted candidates for admission on the University website.

10.1 (b) List of provisionally admitted candidates shall be displayed on the University website, after the last date of completion of admission formalities.

#### 10.2 Programmes offered to the Indian Air Force

(a) BA General (Final Year)

(b) BBA (Final Year)

(c) BCOM (Final Year) [only for Account Assistant/Clerk PA/Clerk EA or Equivalent Grades].

Eligibility for BCOM (Final year): Indian Air Force personnel below Officer rank who have passed 10+2 and have minimum three years of service after *ab-initio* training.

(d) MA (HRM) [Final Year]

Eligibility for M.A. (HRM) [Final Year]: Commissioned Officers holding Graduate Degree from any recognized University, having five years of continuous commissioned service. In addition to *ab-initio* training, they must have completed BPKC training in the Indian Air Force.

(e) PG Diploma in Guidance and Counselling (PGDGC)

As per the MoU with the Indian Air Force, eligibility criteria for the above programme is: Indian Air Force Education Instructors/Equivalent positions in Indian Defence Services who have a Graduate Degree from any recognized University and having completed minimum three years of continuous service.

### 10.3 Programmes offered to the Indian Navy

- (a) BA/BBA/BCOM (Final Year) for Sailors, who have completed two years of *ab-initio* training and 5 years of service.
- (b) MA (HRM) [Final Year] for all Commissioned Officers having completed 3 years of service in the Indian Navy.
- (c) MA (Education) [Final Year] and PG Diploma in Guidance and Counselling for Education Officers who have completed 3 years of service in the Indian Navy.

## 11. Admission for Foreign and NRI Students

Candidates of foreign origin and NRI candidates shall be subject to similar criteria as that of Indian students for the concerned programme.

The process of admission for foreign/NRI candidates shall be same as for the Indian students.

### 11.1 Submission of Application Forms:

- (i) All application forms from Foreign/NRI students will be sent to the Foreign Students' Advisor for determination/verification of equivalence of their respective degrees:

{	The Office of the Foreign Students Advisor Room No: 20-21, Old SRK Hostel Building, Jamia Millia Islamia, New Delhi-110025 Tel : 91-11-2698171, 26985603, 26986176 Extn:1760 E-mails : <a href="mailto:fsa@jmi.ac.in">fsa@jmi.ac.in</a>	}
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- (ii) After clearance of admission application form from the Foreign Students Advisor, the candidate will be informed on her/his email to complete the admission formalities after submitting the prescribed admission fee in equivalence of Indian Currency through a Demand Draft drawn in favour of Jamia Millia Islamia payable at New Delhi.
- (iii) The following attested certificates and documents are required to be submitted with the admission application form.
  - (a) Copy of a valid Passport.
  - (b) Proof of Age/mark sheet of Class X.
  - (c) Mark Sheet of Class XII or Equivalent Class.
  - (d) Mark Sheet of Bachelor's Degree or Equivalent Degree (in case of admission to PG course).
  - (e) Copy of a valid Passport of Parent Working Abroad (in case of NRIs).



- (f) Translated and Attested Copy of a valid Work Permit/License to Work of Parent (in case of NRIs).
- (g) Translated and Attested Copy of a valid Residence Permit of Parent (in case of NRIs).
- (h) Letter from the Employer of the Parent (in case of NRIs).
- (i) Affidavit on Rs. 10 Stamp Paper from the Parent for Financial Support (in case of NRIs).
- (j) NRI Status Certificate issued by the Indian Embassy in the concerned country.
- (k) In case an intervening period/gap is involved, a Certificate/Affidavit from a Class I Gazetted Officer/Notary Public for the entire intervening period/gap showing candidate's preoccupation after leaving the Institution last attended will be required (applicable for NRI candidates) as well.

### 11.2 Fee for Foreign/NRI\* Students

S. No.	Programmes	Fee (Per Year in USD \$)
1.	MA English (MEG)	400
2.	MA Hindi (MHD)	400
3.	MA Sociology (MAS)	400
4.	MA History (MAH)	400
5.	MA Human Resource Management ( MHRM )	500
6.	MA Public Administration (MAPA)	400
7.	MA Political Science (MAPS)	400
8.	Master in Commerce (MCOM)	400
9.	MA Education (MAE)	400
10.	Bachelor of Education (BED)	600
11.	Bachelor of Arts (GENERAL) (BAG)	400
12.	Bachelor of Commerce (BCOM)	400
13.	Bachelor of Commerce – International Business and Finance (BCIBF)	400
14.	Bachelor of Business Administration (BBA)	400
15.	Post Graduate Diploma in Guidance and Counselling (PGDGC)	400
16.	Post Graduate Diploma in Geo-Informatics (PGDGI)	600
17.	Diploma in Early Childhood Care and Education (DECCE)	300
18.	Certificate in Computer Hardware and Network Technology (CCHNT)	400
19.	Certificate in Information Technology (CIT )	300

\* **Non-Resident Indian (NRI)** – The term “Non-Resident Indian” shall be as per the Income Tax Law of India. However, notwithstanding any amendment in such laws, all rights, obligations and duties flowing from the law and subsisting at the time of submission of application shall be respected and mandated till finalization of the programme applied for.

- (a) Fee in the case of students coming from the SAARC countries or students from SAARC countries holding a 'Refugee Status' is same as that of the Indian students.
- (b) Other Foreign aspirants holding 'Refugee Status' are eligible for a fee concession of USD \$ 100.
- (c) **The fee is payable in single installment at the time of admission after clearance from the Foreign Students Advisors' Office on or before notified dates.**
- (d) NRI candidates shall pay the fee according to the country of their parent's/wards residence.
- (e) Jamia Millia Islamia reserves the right to revise the fee at any time.

### 11.3 General Instructions for Foreign/NRI Students

- (i) Minimum eligibility qualifications for Foreign/NRI students will be the same as that of the Indian students for each program.
- (ii) The program on which eligibility is to be relied upon must be from an Institute included in the list of the Association of Indian Universities (AIU), New Delhi-110002 (<http://www.aiuweb.org>).
- (iii) In case the University/Board is not included in the said list, the candidate has to obtain and submit an Equivalence Certificate to this effect from the Association of Indian Universities.
- (iv) English translations of all transcripts, duly attested, are to be submitted.
- (v) Candidates applying from their respective country should get their transcripts attested by the concerned accredited authorized government agency and also duly certified by the Indian Embassy or Consulate.
- (vi) For candidates applying from India, all attestation must be done by the concerned Embassy/High Commission/Consulate of the relevant country in India.
- (vii) Applications without the attested documents shall be summarily rejected.
- (viii) On being granted admission, foreign students should produce their valid **Student Visa** and submit an attested copy of the same to the CDOL/Study Centre.
- (ix) Upon arrival in India, every foreign student must register with the Foreigners Regional Registration Officer (FRRO) within 14 days from the date of first entry into India as per the prescribed applicable procedure.
- (x) Once admitted, all foreign students shall pay the fee prescribed for their admission category through Demand Draft drawn in favour of Jamia Millia Islamia payable at New Delhi.

- (xi) NRI students will pay the requisite fees through Demand Draft drawn in favour of Jamia Millia Islamia payable at New Delhi, for their admission category throughout the duration of the programme even if they may not remain NRIs, i.e. their status changes from NRIs to Non-NRIs.

**Foreign Diplomats:**

- (i) The admission of foreign diplomats in India wishing to study in the JMI shall be governed by the prescribed applicable procedures and rules as notified by the GoI from time to time. The fee will be same as prescribed for Foreign/NRI candidates.
- (ii) All foreign students (old/new) are required to fill a Registration Form available with the Office of the Foreign Students' Advisor of the University, within 15 days of joining the course. Bonafide certificates shall not be issued if this stipulation is not complied with.
- (iii) The category once filled in the application form shall be final and cannot be changed at any later stage.

## 12. List of Study Centres with Programmes Offered

A candidate will have to choose any one Study Centre where the Programme is being offered and write the code number of that Study Centre on the Application Form.

**A Study Centre once opted shall not be changed [except in the case of BED Programme (refer to Point No. 9) or in exceptional circumstances].**

Study Centre Code is mentioned in front of the name of the Study Centre.

State/ Study Centre Code	Study Centre	Programme(s) Offered	Contact Numbers/ Email(s)
<b>ASSAM</b>			
JSC-AS-01	NEF College JD Road Joypur Kokrajhar  <b>Affiliated to:</b> Dibrugarh University, Assam	MEG, MHD, MAS, MAH, MHRM, MAPA, MAPS, MCOM, BAG, BCOM, BCIBF, BBA, DECCE, PGDGC	Mr. Sheikh Abdullah  09854300175 09854550697  <a href="mailto:nefcoolege@gmail.com">nefcoolege@gmail.com</a>
JSC-AS-02	Crescent College Opposite B N College Bidyapara Dhubri  <b>Affiliated to:</b> Dibrugarh University, Assam	BAG, BCOM, MEG, MHD, MAS, MAH, MHRM, MAPA, MAPS, MCOM, MAE, PGDGC, CCHNT, CIT	Dr. Shahjahan Ali  09954218083 03662230703  <a href="mailto:sahjahan2001@yahoo.co.in">sahjahan2001@yahoo.co.in</a>
<b>BIHAR</b>			
JSC-BR-01	Fatima Degree College Gonpura Phulwari Sharif Patna  <b>Affiliated to:</b> Maulana Mazharul Haq Arabic and Persian University, Patna. National Council for Teachers Education (NCTE)	MEG, MHD, MAS, MAH, MAPA, MAPS, MCOM, MAE, BAG, BCOM, BBA, BCIBF, PGDGC, DECCE, CCHNT, CIT, BED	Mr. Asadullah  09661130707, 9304827170, 9835282133  <a href="mailto:asadullah687@yahoo.com">asadullah687@yahoo.com</a>
JSC-BR-02	Madhepur Teachers Training College Madhepur Madhubani  <b>Affiliated to:</b> L.N. Mithila University, Darbhanga Bihar National Council for Teachers Education (NCTE)	MAE, MEG, MHD, MAS, BAG, BED	Mr. Wajiul Qumar  07079338989 06273283833  <a href="mailto:wqamar2007@gmail.com">wqamar2007@gmail.com</a> <a href="mailto:mttcollege@gmail.com">mttcollege@gmail.com</a>
JSC-BR-03	Mirza Ghalib Teachers Training College Gaja Chak Mohammadpur Sorampur, Jainpur Patna  <b>Affiliated to:</b> Magadh University, Gaya	MEG, MHD, MAH, MAS, MAPA, MAPAS MCOM, CCHNT, CIT	Dr. Md. Aquil Haider  06122580083 09204322449 09934299800  <a href="mailto:mgttccpatana@gmail.com">mgttccpatana@gmail.com</a>

State/ Study Centre Code	Study Centre	Programme(s) Offered	Contact Numbers/ Email(s)
JSC-BR-04	Muslim Minority College Tatarpur Bhagalpur  <b>Affiliated to:</b> Tilka Manjhi Bhagalpur University, Bhagalpur	MEG, MHD, MAS, MAH, MAPS, MAE, MCOM, BBA, BAG, PGDGC, CCHNT, CIT	Dr. M. Salahuddin Ahsan  09430478651 06412428895  <a href="mailto:mmdegreecollege1@gmail.com">mmdegreecollege1@gmail.com</a>
JSC-BR-05	Nazirul Hasan Teachers' Training College Sonihar Bakhri Bazar Khagaria  <b>Affiliated to:</b> Maulana Mazharul Haq Arabic and Persian University, Patna	BAG, BCOM, BBA, MAE, CIT, CCHNT	Mr. Nadim Ahmad  09472257449 07763824456  <a href="mailto:info@nhtcollege.org">info@nhtcollege.org</a>
JSC-BR-06	S M Shoaib Hashmi Education and Welfare Trust Pakaria Pathanpati, Narkatiya Bazar Motihari  <b>Affiliated to:</b> B.R. Ambedkar Bihar University, Muzaffarpur.	MEG, MHD, MAS, MAH, MAPA, MAPS, MHRM, MAE, MCOM, BAG, BCOM, BCIBF, BBA, CCHNT, CIT, DECCE	Mr. Khalid Shoaib Hashmi  06122258618 09599488757  <a href="mailto:ejazshoaib@gmail.com">ejazshoaib@gmail.com</a>
JSC-BR-07	Dandi Swami Sahajanand Sant Vinoba Mahavidyala Simri Buxar  <b>Affiliated to:</b> Veer Kunwar Singh University, ARA Bihar.	MAPA, MEG, MAS, MAH, MAPS, MCOM, MAE, BBA, BAG, BCOM, CIT, CCHNT	Mr. Dharmendra Kumar Pandey  9334165671 6183244343  dkpandeyjee@gmail.com
CDOL-EXU- BR-01	Tauheed Institute of Engineering & Technology Mahadabad Khagra Kishanganj	BAG,BCOM,BCIBF, BBA	Mr. Mutiur Rahman  9971772444 <a href="mailto:mrmadani2@gmail.com">mrmadani2@gmail.com</a>
<b>HARYANA</b>			
JSC-HR-01	Vision Institute of Applied Studies Sector 20, B HUDA Faridabad  <b>Affiliated To:</b> Maharishi Dayanand University, Rohtak	MAE, BAG, PGDGC, DECCE	Dr. Mukesh Gupta  09311305291 01292222175 01292222167  <a href="mailto:visionfbd@gmail.com">visionfbd@gmail.com</a>
JSC-HR-02	Dalal Global Institute of Technology Barhana Jhajjhar  <b>Affiliated to:</b> Maharishi Dayanand University, Rohtak	BAG, BBA, BCIBF, MEG, MAPS, MAE	Dr. Jaideep Dasgupta  09810209249 09873000679 09718000679  <a href="mailto:info@dalalglobal.ac.in">info@dalalglobal.ac.in</a> <a href="http://www.dalalglobal.com">www.dalalglobal.com</a>
JSC-HR-03	Darsh College of Education Gohana	BAG, BCOM, BBA, BED, MCOM, MEG,	Mr. Sandeep Chahal

State/ Study Centre Code	Study Centre	Programme(s) Offered	Contact Numbers/ Email(s)
	Sonipat <b>Affiliated to:</b> Maharishi Dayanand University, Rohtak National Council for Teachers Education	MAPA, MAS, MAPS, MAE	9215353002 <a href="mailto:chahal.sandeep@gmail.com">chahal.sandeep@gmail.com</a>
JSC-HR-04	Mewat Engineering College Palla, NUH Mewat <b>Affiliated to:</b> All India Council of Technical Education (AICTE)	MEG, MHRM, BBA, BCOM, PGDGI, PGDGC, CCHNT, CIT	Prof. Mumtaz Ahmad Khan  01267-203071 9050260966 <a href="mailto:director@mecw.ac.in">director@mecw.ac.in</a>
JSC-HR-05	Balaji College of Education Adarsh Nagar Ballabhgarh Fridabad <b>Affiliated To:</b> Maharishi Dayanand University, Rohtak; Chaudhary Ranveer Singh University, Jind; National Council for Teachers Education (NCTE)	MEG, MHD,MAH, MCOM, MAE, BED, BAG, BCOM, BBA, DECCE	Mr. Jagdeesh Chaudhary  9310002234, 0129-2212682  jagdeesh999@rediffmail.com
CDOL-EXU- HR-01	Minority Educational & Occupational Society Bajarka, NUH, Mewat	BAG,MAPS,MAH, MAS	Mr. Sajid Khan  9729245345 meos.mewat@gmail.com
<b>KERALA</b>			
JSC-KL-01	Coordination of Islamic College Valanchery Karthala Kuttippuram Malappuram <b>Affiliated to:</b> University of Calicut, Kerala	PGDGC, DECCE	Prof. Abdul Haleem Faizy  04943262917  <a href="mailto:wafy@wafycic.com">wafy@wafycic.com</a>
JSC-KL-02	Malabar Islamic Complex Mahinabad, Chattanchal Thekkil Kasaragod <b>Affiliated to:</b> Kannur University, Kerala	MEG, MAS, BCIBF, CIT	Mr. Hanif Hudwai  09496846749 0494280796 0494284936 0494284855  <a href="mailto:admin@miccollege.org">admin@miccollege.org</a>
JSC-KL-03	Taleemul Islam Trust (TIT Group of Institutions) Wadi Huda Payangadi Kannur <b>Affiliated To:</b> Kannur University, Kerala	MEG, BAG, BCOM, BBA, BCIBF, CCHNT, CIT	Mr. S.A.P Abdussalam  0914972870485 0914972871086  <a href="mailto:info@wahihuda.org">info@wahihuda.org</a> <a href="mailto:wadihudakerala@gmail.com">wadihudakerala@gmail.com</a>
JSC-KL-04	Ma'dinus Saquafathil Islamiya	MEG, MHRM, MAS,	Mr. Pary Mohammad

State/ Study Centre Code	Study Centre	Programme(s) Offered	Contact Numbers/ Email(s)
	Swalath Nagar Melmury Mallapuram  <b>Affiliated to:</b> University of Calicut, Kerala	MAH, MAPA, MAPS, MCOM, BAG, BBA, BCOM, PGDGC	09896527076 09447471761 04832738343 09037140340 09746151640 <a href="mailto:info@mahdinonline.com">info@mahdinonline.com</a>
JSC-KL-05	St. Alphonsa College of Research and Education Development (SACRED) Chungam West Hill Calicut  <b>Affiliated to:</b> University of Calicut, Kerala	MAE, MAPA, MEG, MCOM, PGDGC, BBA, BCOM, BCIBF	Mr. Shibu Joseph Kottayil  09400696969 04952385500 09447047999  <a href="mailto:mail@alphonsacollege.com">mail@alphonsacollege.com</a> <a href="mailto:director@alphonsacollege.com">director@alphonsacollege.com</a>
JSC-KL-06	Al-Jamiya Al Islamiya Santhapuram Pattikad Mallapuram  <b>Affiliated to:</b> University of Calicut, Kerala	MEG, MAS, MAH, MAPA, MAPS, M.COM, BAG, B.COM, BBA, BCIBF, MHRM, MAE, PGDGC, DECCE CCHNT, CIT	04933-270439  <a href="mailto:sulaimanoorakam@gmail.com">sulaimanoorakam@gmail.com</a> <a href="mailto:jmicdol@aljamia.net">jmicdol@aljamia.net</a>
CDOL-EXU- KL-01	Islamiya College Thalikkulam Thrissur	PGDGC, DECCE, CIT, BAG, BCOM	Mr. K.K. Mammunni Moulavi  04872391235,2397725 <a href="mailto:icthalikulam@yahoo.com">icthalikulam@yahoo.com</a>
<b>MANIPUR</b>			
CDOL-EXU- MN-01	Ghani Educational Society Minuthong Hatta Imphal East Manipur	BAG, MEG, MAH, MAE	Mr. M.A. Mannan  8974002236, 7085990934 <a href="mailto:aghani13edu@yahoo.com">aghani13edu@yahoo.com</a>
<b>PUNJAB</b>			
JSC-PB-01	Baba Kundan Lal Rural College of Education Kuliwala Jamalpur Ludhiana  <b>Affiliated to:</b> (i) Punjab University, Chandigarh (ii) National Council for Teacher Education (NCTE)	MEG, MHD, MAS, BCOM, BBA, BCIBF, BED, PGDGC, DECCE, CCHNT, CIT	Dr. Rajeev Hora  09888662776 01612680993 09417202820  <a href="mailto:sahilhora@yahoo.com">sahilhora@yahoo.com</a>

State/ Study Centre Code	Study Centre	Programme(s) Offered	Contact Numbers/ Email(s)
<b>RAJASTHAN</b>			
JSC-RJ-01	Bhartiya Prashikshan Sansthan Bijorawas Maharajawas Behror Alwar  <b>Affiliated to:</b> National Council for Teacher Education (NCTE)	MAE, MAPS, MCOM, MAS, MEG, MHD, MAPA, MAH, BED, BAG, BBA, BCOM	Mr. Yogesh Attray  9868229307 9602709999 01494291103  <a href="mailto:bsssindia@gmail.com">bsssindia@gmail.com</a>
<b>UTTAR PRADESH</b>			
JSC-UP-01	Rakshpal Bahadur Teacher Training Institute Budaun Road, Bukhara More Bareilly  <b>Affiliated to:</b> M.J.P. Rohilkhand University, Bareilly; National Council for Teacher Education (NCTE)	BED	Dr. D. K. Sharma  09412567194 09412567197  <a href="mailto:01.dksharma@gmail.com">01.dksharma@gmail.com</a>
JSC-UP-02	GSRM Memorial Degree College D 6, Industrial Estate Sarojni Nagar Lucknow  <b>Affiliated to:</b> University of Lucknow, Lucknow; National Council for Teachers Education	BED, MAE, MEG, MAS, MAH, MAPA, MAPS, MCOM, BAG, BCOM, BBA, CCHNT, CIT	Dr. Dharminder  07275505107 05223250194 0522247600  <a href="mailto:dharmendra5jan@gmail.com">dharmendra5jan@gmail.com</a>
JSC-UP-03	Maulana Azad Degree College Baital-Quadirabad Siddharth Nagar  <b>Affiliated to:</b> Siddharth University, Kapilvastu, Siddharth Nagar	MEG, MHD, MAS, MAH, MAE, DECCE	Dr. Mohd Arshad  09450562904 09984624647  <a href="mailto:contact@mazadeducation.org">contact@mazadeducation.org</a>
JSC-UP-05	Maulana Mohammad Ali Johar Higher Education Institute Kiratpur Bijnor  <b>Affiliated to:</b> M.J.P. Rohilkhand University, Bareilly	MAE, MAPS, MAS, MEG, MHD, BAG, BBA, BCOM, PGDGC, DECCE, CIT, CCHNT	Mr. Mohammad Saim  09837959555 09012876663  <a href="mailto:mohit2345@rediffmail.com">mohit2345@rediffmail.com</a>
JSC-UP-06	B L Academy of Higher Education Lawar Meerut  <b>Affiliated to:</b> CCS University, Meerut	MEG, MHD, MAS, MAH, MAPS, MCOM, BAG, BCOM, CCHNT, CIT	Dr. Omrir Singh Chauhan  09837042616  <a href="mailto:blahelawar@gmail.com">blahelawar@gmail.com</a>
JSC-UP-07	Hashmi Girls PG College Hashmi Nagar Amroha	MCOM, MAPA, MAE, BBA, BAG DECCE, CCHNT	Mr. Sirajuddin Hashmi  09917285040



State/ Study Centre Code	Study Centre	Programme(s) Offered	Contact Numbers/ Email(s)
	<b>Affiliated to:</b> M.J.P. Rohilkhand University, Bareilly		<a href="mailto:collegehashmi@gmail.com">collegehashmi@gmail.com</a>
JSC-UP-09	Shree Mahavir College of Education 189, Rajpur Kotla Tehsil Firozabad  <b>Affiliated to:</b> National Council for Teacher Education (NCTE)	BAG, BCOM, BBA, BED, MAE	Mr. Manoj Chauhan  9350023521 9971799011  <a href="mailto:smcebtc@gmail.com">smcebtc@gmail.com</a> <a href="mailto:mschauhandeva@yahoo.co.in">mschauhandeva@yahoo.co.in</a>
JSC-UP-10	Post Graduate College Ravindrapuri Ghazipur  <b>Affiliated to:</b> Veer Bahadur Singh Purvanchal University, Jaunpur	BAG, CCHNT, CIT, MEG, MHD, MAS, MAH, MAPS, MAPA, MCOM	Dr. Ram Dulare  09450136309 <a href="mailto:ram.dulare@yahoo.co.in">ram.dulare@yahoo.co.in</a>
JSC-UP-12	Saraswati College of Professional Studies 27th KM Stone Hapur Road Bye Pass Adhyatmic Nagar Ghaziabad  <b>Affiliated to:</b> Chaudhary Charan Singh University, Meerut National Council for Teacher Education. (NCTE)	BCOM, BBA, BED, BAG, MAE, MAPS, DECCE, CIT	Mr. Nirmal Singh  0120-2761386 9810075965 9818575965  <a href="mailto:info@saraswaticollege.com">info@saraswaticollege.com</a>
<b>WEST BENGAL</b>			
JSC-WB-01	Carreograph Institute of Management Studies 227, APC Road Kolkata  <b>Affiliated to:</b> Vidya Sagar University, Kolkata	BAG, BCOM, BBA, BCIBF	Mr. Tamal Chatterjee  09831097070  <a href="mailto:carreo@vsnl.net">carreo@vsnl.net</a> <a href="mailto:mba@carreograph.com">mba@carreograph.com</a> <a href="mailto:hr@carreograph.com">hr@carreograph.com</a>
JSC-WB-02	Kaliachak College Sultanganj Kaliachak Malda  <b>Affiliated to:</b> University of Gour Banga, Malda	MEG, MHD, MAS, MAH, MHRM, MAPA, MAPS, MCOM, MAE	Dr. Nazirbar Rahman  9733144644 03512245309  <a href="mailto:kaliachak.college@gmail.com">kaliachak.college@gmail.com</a> <a href="mailto:principalkaliachak@gmail.com">principalkaliachak@gmail.com</a>
JSC-WB-03	J.C. Bose Institute of Education & Research Tildanga More Budbud Bardhaman  <b>Affiliated To:</b> University of Burdwan, West Bengal National Council for Teacher Education.	BED	Dr. Santanu Sikdar  9933118894 03324186050  <a href="mailto:icbose.jmi@gmail.com">icbose.jmi@gmail.com</a>

State/ Study Centre Code	Study Centre	Programme(s) Offered	Contact Numbers/ Email(s)
	(NCTE)		
JSC-WB-04	Bhakta Bala B.Ed College Telakpur Dist Nadia  <b>Affiliation To:</b> West Bengal University of Teachers Training, Education Planning and Administration National Council for Teacher Education. (NCTE)	BED, MAPS, MAE	Ms. Debi Sarkar Biswas 09434450342/ 975182249  <a href="mailto:issredindia@yahoo.co.in">issredindia@yahoo.co.in</a> <a href="mailto:bhaktabalacollege@gmail.com">bhaktabalacollege@gmail.com</a>
<b>DELHI AND NATIONAL CAPITAL REGION (NCR)</b>			
JSC-DL-01	Centre for Distance and Open Learning Jamia Millia Islamia Jamia Nagar New Delhi	CIT, CCHNT, MEG, MHD, MAS, MAH, MAPS, MAPA, MHRM, MCOM, MAE, BAG, BCOM, BBA, BCIBF, PGDGC, PGDGI, BED, DECCE	Dr. Arvind Kumar  01126891717 Extn. 4224 <a href="mailto:akumar3@jmi.ac.in">akumar3@jmi.ac.in</a> <a href="mailto:cdol@jmi.ac.in">cdol@jmi.ac.in</a>
JSC-DL-02	Kalka Institute for Research and Advanced Studies Alaknanda Kalkaji New Delhi  <b>Affiliated to:</b> National Council for Teachers Education; GGs Indraprastha University, Delhi	MAE, BED	Dr. Anju Mehrotra  01126274952 01126274080 09811611025  <a href="mailto:ani_mehrotra@yahoo.com">ani_mehrotra@yahoo.com</a> <a href="mailto:anjumehrotra2000@yahoo.com">anjumehrotra2000@yahoo.com</a>
JSC-DL-03	Vision Institute of Advance Studies Pocket A1, Sector 8 Near Dipali Chowk Rohini New Delhi  <b>Affiliated to:</b> Rehabilitation Council of India (RCI)	PGDGC, MAS, MCOM, BCOM, DECCE	Mr. Mukesh Gupta  01127948146 01127945852 093111105286  <a href="mailto:visionrohini@gmail.com">visionrohini@gmail.com</a>
JSC-DL-06	New Delhi Institute of Management Tughlakabad Institutional Area Near Batra Hospital New Delhi  <b>Affiliated to:</b> Guru Gobind Singh Indraprastha University, Delhi	BBA	Ms. Bindu Kumar  9899400113 01129962605 01129962606 Fax: 011299656304  <a href="mailto:ndimdelhi1gmail.com">ndimdelhi1gmail.com</a>
JSC-DL-08	Tecnia Institute of Advanced Studies Centre for Distance & Open Learning 4, PSP, Institutional Area Sector-14, Rohini New Delhi  <b>Affiliated to:</b>	MCOM, BBA, B.COM, BCIBF, DECCE, CCHNT, CIT	Dr. Jitender Rai  9990365276 01127319091  <a href="mailto:directorapplied@tecnia.in">directorapplied@tecnia.in</a>

State/ Study Centre Code	Study Centre	Programme(s) Offered	Contact Numbers/ Email(s)
	(i) Recognition of DEB, UGC (ii) Indira Kala Sangeet Vishwa Vidyalaya, Chhatishgarh		
JSC-DL-09	Institute of Innovation Technology & Management D-21, Institutional Area, Janakpuri New Delhi  <b>Affiliated to:</b> Guru Gobind Singh Indraprastha University, New Delhi	MCOM, B.COM, BBA	Mr. R. K. Singh  7838556697 01128524043 <a href="mailto:litm21@gmail.com">litm21@gmail.com</a>
JSC-DL-10	Great Mission Teachers Training Institute Plot No. 5, Sector 5 Dwarka New Delhi  <b>Affiliated to:</b> National Council for Teacher Education (NCTE)	MAE, DECCE, CIT	Dr. Radha Ghai  01125084112 9868169103 <a href="mailto:greatmission.education@gmail.com">greatmission.education@gmail.com</a>
CDOL-EXU- DL-01	Guru Hargobind Institute of Management & Information Technology Plot No.-133, Road No.-73, Hargobind Enclave, Delhi-110092	MCOM, BCOM, BBA	Dr. Vineet Kaur Sodhi  9899756111 <a href="mailto:vineetsodhi03@yahoo.co.in">vineetsodhi03@yahoo.co.in</a>

## Annexure - I

**Recognised Courses of Arabic Madarsas/Institutions**

(a) The following courses, with English of Senior School Certificate (10+2)/Intermediate standard, have been recognized for purposes of admission to the B.A./B.A. (Hons.) Ist year courses:

1. Fazil-e-Adab of Lucknow University
2. Dabeer Kamil of Lucknow University
3. Alimiat of Darul Uloom Nadvatul Ulema, Lucknow, Uttar Pradesh
4. Fazeelat of Madrastul Islah, Saraimir, Azamgarh, Uttar Pradesh
5. Alimiat of Jamiatul Falah, Bilariganj, Azamgarh, Uttar Pradesh
6. Alimiat of Jamiatur Rashad, Azamgarh, Uttar Pradesh
7. Fazil of West Bengal Madrasa Education Board, Kolkata, West Bengal
8. Alimiat of Bihar State Madrasa Education Board, Patna, Bihar
9. Alimiat of Darul Uloom, Tajul Masajid, Bhopal, Madhya Pradesh
10. Alimiat of Jamia Darus Salam, Oomerabad, Vellore, Tamil Nadu
11. Alimiat of Jamia Serajul Uloom, AI Salafiah, Jhanda Nagar, Nepal
12. Alimiat of Jamia Islamia Kashiful Uloom, Aurangabad, Maharashtra
13. Alimiat of Al-Jamiatus Salafiah (Markazi Darul Uloom), Reori Talab, Varanasi, Uttar Pradesh
14. Alimiat of Jamia Syed Nazir Hussain Muhaddis, Phatak Habash Khan, Delhi
15. Alimiat of Jamia Alia Arabia, Mau Nath Bhanjan, Uttar Pradesh
16. Alimiat of Al-Jamiatul Islamia, Tilkhana, Siddharth Nagar, Uttar Pradesh
17. Fazilat of Madrasa Riyazul Uloom, Urdu Bazar, Jama Masjid, Delhi
18. Fazilat of Jamiatus Salehat, Rampur Uttar Pradesh
19. Fazilat of Jamia Islamia, Sanabil, New Delhi
20. Fazilat of Jamia Mohammadia, Melegaon, Nashik, Maharashtra
21. Fazilat of Calcutta Madrasah College, Kolkata, West Bengal
22. Fazilat of Darul Uloom Ashrafia Misbahul Uloom Mubarkpur, Azamgarh, Uttar Pradesh
23. Alim, U.P. Madrasa Education Board, Lucknow, Uttar Pradesh
24. Alimiat of Jamia Ibn Taimiya, Champaran, Bihar
25. Alimiat of Jamia Noorul Islam Niswan, Lucknow, Uttar Pradesh
26. Alim of Tauheed Education Trust, Kishanganj, Bihar
27. Alimiah of Jamia Misbahul Uloom, Siddharth Nagar, Uttar Pradesh
28. Alim of Darul Uloom Al-Islamia, Basti, Uttar Pradesh
29. Almiat of Darul Uloom Ahmadia Salafia, Darbhanga, Bihar
30. Shahadatul Ikhtisas of Al-Mahadul Aali Al-Islami, Hyderabad
31. Fazilat of Al-Jamia Al-Islamia Darul-Uloom, Maunath Bhanjan, Uttar Pradesh
32. Fazilat of Al-Madrasatul Islamia, Raghonagar, Bhavara, Madhubani, Bihar
33. Moulavi Fazil Saqafi of Markazus Saqaafth Sunniyya, Karanthur Khozhikode, Kerala
34. Alimiat of Jamia Syed Ahmad Shaheed, Malihabad, Lucknow, Uttar Pradesh

35. Alimiat of Darul Uloom Alimia, Jamda Shahi, Basti, Uttar Pradesh
  36. Aliya of Darul Hoda Islamic Academy, Kerala
  37. Fazilat of Al-Mahadul Islamia As-Salafi, Richa Bareilly, Uttar Pradesh
  38. Alimiat of Darul Uloom Warsia, Vishal Khand, Lucknow, Uttar Pradesh
  39. Fazilat of Bhado Jamia Islahul Muslemeen, Malda, West Bengal
  40. Fazilat of Jamiatul Banat Almuslimat, Moradabad, Uttar Pradesh
  41. Alimiat of Jamia Islamia Muzaffarpur, Azamgarh, Uttar Pradesh
  42. Aali of Jamea-tul-Hidaya, Jaipur, Rajasthan
  43. Alimiat of Jamiatul Banat Al-Islamia, Jamia Nagar, New Delhi
  44. Alimiat of Al-Jamiatul Islamia, Sant Kabir Nagar, Uttar Pradesh
  45. Alimiat of Jamia Islamia, Chowk Bazar, Bhatkal, Karnatka
  46. Fazilat of Jamia Islamia, Kausa, Thane, Mumbai, Maharashtra
  47. Fazilat of Jamia Islamia Arabia Gulzare-e-Husainia, Ajrara, Meerut, Uttar Pradesh
  48. Alimiat of Jamiatul Mominat, Moghalpura, Hyderabad, Telangana
  49. Alimiat of Jamia Arifia, Saiyed Sarawan, Kaushambi, Allahabad, Uttar Pradesh
- (b) The Graduates of the following Madrasas, having passed the Examination in English of Senior School Certificate/Intermediate standard from Jamia Millia Islamia or any recognized University or Board separately, may be admitted to B.A./B.A. (Hons.) Ist year course:
1. Darul Uloom, Deoband, Uttar Pradesh
  2. Madrasa-i-Alia, Calcutta, West Bengal
  3. Madrasa-i-Alia, Fatehpuri, Delhi
  4. Madrasa Mazahirul Uloom, Saharanpur, Uttar Pradesh
  5. Madrastul Uloom Husain Bakhsh, Delhi
  6. Alimiat of Jame-ul-Uloom Furquania, Rampur, Uttar Pradesh
  7. Alimiat of Jamia Islamia, Sanabil, New Delhi
  8. Alimiat of Jamiatus Salehat, Rampur, Uttar Pradesh
  9. Fazil of Madrasa Aminia, Kashmiri Gate, Delhi
  10. Alimiat of Kashafia Educational & Preaching Centre, Banihal, Kashmir
  11. Alimat of Madrasa Riazul Uloom, Jama Masjid, Delhi
  12. Almiat of Jamia Asaria, Darul Hadees, Mau Nath Bhanjan, Uttar Pradesh
  13. Alim of Jamia Arabic Shamsul Uloom, Shahdara, Delhi
  14. Almiat/Fazilat of Jamiatul-Taiyebat, Kanpur, Uttar Pradesh
  15. Almiat of Jamia Sirajul Uloom, Bondihar, Balrampur, Uttar Pradesh
  16. Almiat of AI-Jamiah-AI-Islamia, Khairul Uloom, Domaria Ganj, Sidharta Nagar, Uttar Pradesh
  17. Almiat of Jamiatul Banat, Gaya, Bihar
  18. Fazilat of Jamia Ahsanul Banat, Moradabad, Uttar Pradesh
  19. Alimiat of Jamia Mohammadia, Malegaon, Nashik, Maharashtra
  20. Fazilat of Jamia Husainia Arabia, Raigad, Maharashtra Such other Madaris as may be recognised by the Jamia from time to time.

**Such other Madaris as may be recognised by the Jamia from time to time.**

- (c) The graduates of the Madarsas recognised by the Jamia and listed under item (2) above may be permitted to appear as private candidates only at the English Examination of Jamia Senior School Certificate (10+2) scheme.
- (d) Adib Kamil of Jamia Urdu, Aligarh, having passed English of B.A. standard from Aligarh Muslim University, Aligarh or any other University separately has been recognized for admission to the M.A. Urdu Program.
- (e) **SANVI Certificate** of Jamiatul Hidayah, Jaipur is equivalent to Sec. School Certificate (Class X) of Jamia Millia Islamia for admission to XI Class in all streams and for appearing in the Entrance Test of Jamia's Diploma Engineering programs.

**RESERVATION OF SEATS AS FOLLOWED IN THE JAMIA MILLIA ISLAMIA  
[Applicable only in case of Admission to B.Ed. (Distance Mode) Programme]**

**1. General Guidelines**

- (i) Candidates seeking admission under reserved category can apply for reservation under ONE category only and shall be required to fulfill the prescribed eligibility conditions of the Program.
- (ii) Relaxation in minimum prescribed percentage of marks in the qualifying examination for admission to a Program shall be permissible only under one relaxation criteria.
- (iii) If a reserved category candidate qualifies the Entrance Test for admission under the General category, she/he shall be considered under the General category as well as the claimed reserved category. However, the admission to such candidate shall be given under one category only based on his/her standing in the merit list.

**2. Muslim Minority**

Vide Judgment dated 22.2.2011 in Case No. 1443 of 2006 (along with connected petitions), the Jamia Millia Islamia has been declared a Minority Educational Institution under Article 30 (1) of the Constitution of India read with Section 2 (g) of the National Commission for Minority Educational Institutions Act by the Commission. As a consequence thereof, the University shall provide for the following reservations:

- (i) 30% of the total number of seats in each Program shall be earmarked for Muslim applicants.
- (ii) 10% of the total number of seats in each Program shall be earmarked for Women applicants who are Muslims.
- (iii) 10% of the total number of seats in each Program shall be earmarked for "Other Backward Classes" (OBCs) and Scheduled Tribes who are Muslims, as per the list notified by the Central Government.

Note:

- The reservation for Muslim OBC candidates will only be applicable to the candidates belonging to "Non Creamy Layer". All such applicants are required to submit an OBC (Central Government List) certificate from the competent authority, format of which is available on:  
<http://ncbc.nic.in/backwardclasses/index.html>

- If seats remain vacant in any program from amongst the 10% of the total number of seats earmarked as per Para 3.2 (ii) and (iii) above, such vacant seats shall stand transferred to the category 3.2 (i), i.e., Muslim applicants.

### 3. Persons with Disabilities

3% seats in all Programs in Jamia Millia Islamia shall be reserved for physically challenged persons in accordance with the provisions of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full <http://jmi.ac.in> Prospectus 2017-18 14 Participation) Act, 1995 under the following categories (to the extent of 1% each, and interchangeable intra in case of non availability of eligible applicants):

- (i) Blindness/low vision;
- (ii) Hearing impairment; and
- (iii) Locomotor disability or cerebral palsy.

Candidates under these categories will be given relaxation to the extent of 5% marks in the qualifying examination.

Unless and otherwise provided, only such candidates shall be considered under this category who are suffering from not less than 40% of disability as certified by a competent medical authority.

.....In case of unavailability of such candidates, unfilled seats in this 3% quota shall be filled up by persons with locomotory disability of lower limbs between 40% to 50% before they are included in the annual sanctioned seats for General Category candidates as per the D.C.I. Gazette notification.

### 4. Internal (Jamia) Students

5% seats in all Undergraduate Degree/Diploma/Certificate Programs shall be filled by internal students of Jamia who have passed their qualifying examination (X or XII) from Jamia Schools as regular students.

Note: Students permitted to appear in various examinations of Jamia as Private Candidates/Distance mode, shall not be entitled for consideration under the Internal (Jamia) category.